

Human Resource Management Role

Down to Earth is seeking a new trustee who will oversee the organisation's personnel and human resource management. We are looking for a trustee with a solid HR and personnel management background, ideally MCIPD qualified, with solid experience working with and managing a small charity's personnel management and recruitment, and up to date knowledge of employment law, PAYE, pensions, and best practice. The role represent a valuable opportunity for an experienced professional – perhaps with a little more time on their hands - who want to be part of an organisation that is passionate about defending community rights to natural resources and livelihoods in an important emerging economy with huge natural resources at its disposal.

As a member of our Board of Trustees, you'll have influence over the success of our charity. With your fellow trustees, you'll influence our long-term strategy and be guardians of our ethos and values, stewarding income from our donors. You'll ensure DTE is led and managed correctly and effectively, and that we are accountable to our stakeholders.

As well as embracing our aims and values, and having the requisite skills in Human Resource Management, you must have the strategic leadership skills, judgment and relationship building abilities to help us achieve our goals. The likely time commitment for the role will be 8 days per year which will include 4 Board meetings, and interim support and liaison with coordinator and staff. This role will take time and commitment, but you will be contributing support through our work to key environmental activists in Indonesia who are working to safeguard climate, habitats and community natural resource rights which are crucial to the overall environmental health of the planet.

If that inspires you, and you are energised by the thought of working with us, please email Cathy Scott at dtecoord@gn.apc.org.

Closing date for expressions of interest 15th May 2014

Down to Earth welcomes applications from all sections of the community and promotes diversity.